

# MINUTES

## Veterans Assistance Commission of Boone County

The November 2016 meeting of the Veterans Assistance Commission of Boone County was called to order by Chairman Kelm on 19 December 2016 at 5:00 pm.

All Executive Committee members were present. County Board members Cathy Ward and Bernard O'Malley were in attendance.

Secretary's reading of the Minutes was approved on motion by Marilyn Riske and second by Bruce Anderson.

### Public Comment:

- None

### Reports by the President:

- None

### Committee Reports:

- None

### Superintendent's Report:

- Submitted September, October and November VACBC "Monthly Veterans Assistance Status Report"
- Submitted September, October and November VAC monthly "Operations Report"
- Introduced new employees Elisabeth Carville and Clint York
- Reported that nearly 50 food baskets with \$75.00 food vouchers were, again, distributed this holiday season to needy veterans.
- Mr. Ryder discussed his accumulated vacation time and comp. time (a total of 18 days) and his planned usage of this time next year.

### Old Business:

- None

### New Business:

- Approved Veterans Service Counselor Clint York authorization to write checks on VAC accounts for VAC disbursements. Bank resolutions were signed.
- Secretary Strebin discussed changes in the (330 ILCS 45/) Military Veterans Assistance Act and announced the delegate selections from the county veterans Posts for 2017.
- Secretary Strebin presented necessary changes in the VACBC By-Laws. On motion by John Darley and second by Richard Sandburg the By-Law changes were approved and stand as the first reading.

- On motion by Jess Strebin and second by Marilyn Riske the Commission unanimously approved the resolution enrolling the Superintendent in the Illinois Municipal Retirement Fund.
- On motion by John Darley and second by Richard Sandburg the commission awarded the Superintendent a bonus of one (1) week salary to be paid out of 501 (c) resources.

**General Discussion:**

- None

The next meeting will be held 20 March 2017 at 5:00 pm at VAC offices at 130 South State St., Ste 212, Belvidere, IL

On motion by Richard Sandburg and second by Keith Bodey the November 2017 meeting of the Veterans Assistance Commission of Boone County was adjourned at 6:15 pm

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Jess Strebin', written over a horizontal line.

Jess Strebin  
Secretary