

MINUTES

Boone County Veterans Commission

The May meeting of the Boone County Veterans Assistance Commission was called to order by President Kelm on June 3, 2013 at 6:40 pm.

All officers were present

Secretary's reading of the Minutes, on motion by Marilyn Riske and second by Richard Sandberg, was approved.

Reports by the President

- The VAC office open as of today
- Reported on his appearance at the County Board Administrative and Legislative Committee meeting this same date
- Reported on VAC application for 501c (19) with name of VACBC, Inc.
- Reported County Board acceptance letter, VAC By-Laws, and Petition for Recognition have been filed with County Clerk

Committee Reports – none

Superintendent's Report

- To secure VACBC.gov web address
- Working on office SOP's and systems
- Discussed need to secure accreditations. On motion by Marilyn Riske and second by Richard Sandberg, Superintendent Davis was authorized to secure VAC memberships in Illinois Association of Veterans Assistance Commissions and the National Association of County Service Officers
- Reported on acquisition of office furniture, equipment and software
- Discussed rough 1 and 5 year plan
- Will be open to accept clients July 1, 2013

Old Business

- Discussed liability insurance for VAC office and VAC officers. On motion by Richard Sandberg and second by Keith Bodey, a bid by Brett Dixon Agency for \$2,800 was accepted.

New Business

- Jess Strebin authorized to continue with the Rules and Eligibility Handbook

- Discussed real need for VAC transportation service. Develop a basic service program that is sustainable.

General Discussion

- Superintendent and Executive need to be certified to comply with Open Meetings Act.

Next meeting (June meeting) will be 1800 hrs July 1, 2013 at VFW Post 1461.

The May meeting of the Boone County Veterans Assistance Commission was adjourned at 8:15 pm

Respectfully Submitted,

Jess Strebin
Secretary